

## 1402.101

AUTHORITY: Sec. 205(c), 63 Stat. 390, 40 U.S.C. 486(c); and 5 U.S.C. 301.

SOURCE: 75 FR 19829, Apr. 15, 2010, unless otherwise noted.

### Subpart 1402.1—Definitions

#### 1402.101 Definitions.

As used in this part:

*Bureau procurement chief (BPC)* is defined as the senior GS-1102 official in a bureau or office. His/her authority may be delegated, unless specified otherwise, to the CCO. If the BPC is also the CO for an action requiring approval of the BPC, then approval shall be at the HCA level.

*Chief of the contracting office (CCO)* is defined as the senior GS-1102 within a contracting office unless otherwise specified by bureau/office regulation. If the CCO is also the Contracting Officer (CO) for an action requiring approval of the CCO, then approval shall be at a level above the CCO in accordance with bureau procedures.

*Contracting activity* is defined as an office with delegated procurement authority. Within the Office of the Secretary (OS), the Office of Inspector General (OIG) is a contracting activity. The *National Business Center (NBC)* contracts for the OS.

*Head of the agency* (also called “agency head”) is defined as the Secretary of the Interior and the Assistant Secretary—Policy, Management and Budget (AS/PMB).

*Head of the contracting activity (HCA)* is defined as the assistant or associate administrative head of each bureau and office who has overall responsibility for managing contracting. In reference to the OS, the HCAs are the Assistant Inspector General for Management and Policy and the Director, NBC. The authority of the HCA may be redelegated to the BPC unless otherwise specified.

*Senior procurement executive* is defined as the Director, Office of Acquisition and Property Management (PAM).

#### 1402.170 Acronyms.

A&E Architect & Engineering  
ACMIS Acquisition Career Management Information System  
AMP Acquisition Manager’s Partnership

## 48 CFR Ch. 14 (10–1–14 Edition)

AMR Acquisition Management Review  
AS/PMB Assistant Secretary—Policy, Management and Budget  
BPA Blanket Purchase Agreement  
BPC Bureau Procurement Chief  
CA Competition Advocate  
CAAC Civilian Agency Acquisition Council  
CAS Cost Accounting Standards  
CASB Cost Accounting Standards Board  
CBCA Civilian Board of Contract Appeals  
CCO Chief of the Contracting Office  
CERCLA Comprehensive Environmental Response, Compensation and Liability Act  
CFR Code of Federal Regulations  
CIO Chief Information Officer  
CO Contracting Officer  
COA Certificate of Appointment  
COI Conflicts of Interest  
COR Contracting Officer’s Representative  
COTR Contracting Officer’s Technical Representative  
DISP Defense Industrial Security Program  
DM Departmental Manual  
DOI Department of the Interior  
DOL Department of Labor  
EC Electronic Commerce  
FAR Federal Acquisition Regulation  
FBMS Financial Business Management System  
FPDS—NG Federal Procurement Data System—Next Generation  
GAO Government Accountability Office  
GIDEP Government-Industry Data Exchange Program  
GPE Government Point of Entry  
GPO Government Printing Office  
GSA General Services Administration  
GSBCA General Services Board of Contract Appeals  
HCA Head of the Contracting Activity  
IT Information Technology  
IPMD Interior Property Management Directives  
MBDA Minority Business Development Agency  
OCIO Office of Chief Information Officer  
OIG/IG Office of Inspector General/Inspector General  
OFPP Office of Federal Procurement Policy

## Department of the Interior

OHA Office of Hearings and Appeals  
OMB Office of Management and Budget  
OS Office of the Secretary  
OSDBU Office of Small and Disadvantaged Business Utilization  
PAM Office of Acquisition and Property Management  
PMO Property Management Officer  
PNM Procurement Negotiation Memorandum  
SAT Simplified Acquisition Threshold  
SBA Small Business Administration  
SBS Small Business Specialist  
SOL Office of the Solicitor  
TFM Treasury Financial Manual  
U.S.C. United States Code  
VECP Value Engineering Change Proposal

[75 FR 19829, Apr. 15, 2010, as amended at 76 FR 50141, Aug. 12, 2011]

## PART 1403—IMPROPER BUSINESS PRACTICES AND PERSONAL CONFLICTS OF INTEREST

### Subpart 1403.1—Safeguards

Sec.  
1403.101 Standards of conduct.  
1403.101-3 Agency regulations.  
1403.101-70 Technical evaluators and advisors.  
1403.104 Procurement integrity.  
1403.104-2 Applicability.  
1403.104-4 Disclosure, protection and marking of contractor bid or proposal information and source selection information.  
1403.104-7 Violations or possible violations.

### Subpart 1403.2—Contractor Gratuities to Government Personnel

1403.203 Reporting suspected violations of the Gratuities clause.  
1403.204 Treatment of violations.

### Subpart 1403.3—Reports of Suspected Antitrust Violations

1403.303 Reporting suspected antitrust violations.

### Subpart 1403.4—Contingent Fees

1403.405 Misrepresentations or violations of the Covenant Against Contingent Fees.

### Subpart 1403.5—Other Improper Business Practices

1403.570 Restrictions on contractor advertising.

## 1403.101-3

1403.570-1 Policy.  
1403.570-2 Procedures.  
1403.570-3 Contract clause.

### Subpart 1403.6—Contracts With Government Employees or Organizations Owned or Controlled by Them

1403.602 Exceptions.  
1403.603 Responsibilities of the contracting officer.

### Subpart 1403.7—Voiding and Rescinding Contracts

1403.704 Policy.  
1403.705 Procedures.

### Subpart 1403.8—Limitation on the Payment of Funds to Influence Federal Transactions

1403.804 Policy.  
1403.806 Processing suspected violations.

### Subpart 1403.10—Contractor Code of Business Ethics and Conduct

1403.1004 Contract clause.

AUTHORITY: Sec. 205(c), 63 Stat. 390, 40 U.S.C. 486(c); and 5 U.S.C. 301.

SOURCE: 75 FR 19829, Apr. 15, 2010, unless otherwise noted.

## Subpart 1403.1—Safeguards

### 1403.101 Standards of conduct.

#### 1403.101-3 Agency regulations.

(a) Policy. DOI regulations governing the conduct and responsibilities of regular and special employees are contained in 43 CFR part 20. Additional guidance is contained in the DOI publication “Ethics Guide for Department of the Interior Employees.” Copies of the Guide can be obtained from the Bureau/Office Ethics Office or on the Internet at <http://www.doi.gov/ethics/>. With regard to the provisions of 43 CFR part 20, officials who participate personally and substantially in DOI procurements (as defined in FAR 3.104-3), may not solicit or accept any gift, gratuity, favor, entertainment, loan or anything of monetary value from a competing contractor during the conduct of a procurement.

(b)(1) Officials may not accept or solicit from any competing contractor any services that involve the development of specifications, statements of work, evaluation criteria, or formal